Webinar Logistics

- Webinar is being recorded

- Slides will be available on webinar event page

- Recording, Q&As, and resource list will be posted within 7-10 days

- The Zoom Chat has been disabled

- You can enter questions in the Zoom Q&A

NIH
NHGRI

Presentation

- Will review key aspects of the Notice of Funding Opportunity (or NOFO) for the ELSI Congress

- Will **<u>not</u>** review all requirements, expectations, recommendations, terms, or policies

Be sure to **read the entire funding opportunity** before preparing your application

NHGRI Contacts for ELSI Congress

Scientific/Research (Program)
Nicole Lockhart, Ph.D.

Chief Grants Management Officer
Deanna Ingersoll

Peer Review
Rudy Pozzatti, Ph.D.

Director of the Division of Extramural Operations
Jen Troyer, Ph.D.

Background

Funding Mechanism and Eligibility

Application Components

Awards and Budget

Peer Review

Reminders, Resources and Q&A

NIH
NHGRI

What is ELSI?

"**E**thical, **l**egal, and **s**ocial **i**mplications"

- A lens, perspective, or framework used to assess, examine or evaluate the field of genetics and genomics

- A research program established at NIH in 1990 as part of the U.S. Human Genome Project

History of the ELSI Congress

- NHGRI ELSI Research Program supports empirical, analytical, and conceptual research

- No society or conference encompasses the field of ELSI research

- 6 ELSI Congress meetings held since 2001

- Most recent meetings (2020, 2022 and 2024) supported by a U13 conference grant

ELSI Congress Goals

1) provide ELSI researchers a dedicated conference to come together and share research findings;

2) encourage collaboration with particular attention to trainees and early career scholars; and

3) provide a highly accessible format to ensure participation from a broad range of groups

Key Features

- Biennial – 2026, 2028 and 2030
- Multi-day research conference, 300 – 400 attendees
- Mix of session formats
- Hybrid meeting to maximize participation
- Organizing Committee including awardee, NHGRI ELSI staff, and representatives from across the ELSI research community

Background
Funding Mechanism and Eligibility
Application Components
Awards and Budget
Peer Review
Reminders, Resources and Q&A

NIH
NHGRI

Grant Mechanism – U13

- NIH conference grants have several key differences from research grants

- Read the funding opportunity carefully! There are several requirements specific to conference grants

NIH
NHGRI

Cooperative Agreement

- Substantial NIH programmatic involvement anticipated.

    - To support and stimulate activities by involvement in or working jointly with the recipients in a partnership role.

    - **Not** to assume direction, prime responsibility, or a dominant role.

- Specific terms listed in funding opportunity

Eligibility

- Domestic organizations located in the US or in US territories are eligible to apply

- Foreign components are allowed

- All organization types are allowed

Background
Funding Mechanism and Eligibility
Application Components
Awards and Budget
Peer Review
Reminders, Resources and Q&A

NIH
NHGRI

Cover Letter – Permission to Submit

- All applicants **MUST** contact NHGRI by 10/8/24 to obtain a permission to submit letter
    - Email Nicole (lockhani@mail.nih.gov)
- This letter **MUST** be included with the application as a cover letter

Applications that do not include a permission to submit letter will be withdrawn

Research Plan/Conference Plan – 6 pages

- Main body of your application where you will detail your plans for the conference

- 4 Key Areas to describe:
    - Conference Overview
    - Conference Planning and Organization
    - Family Care
    - Planning for Future Meetings

Conference Overview

Should describe the following:

- Objectives, session formats, and logistical arrangements

- Sessions for trainees and early career scholars

- Process for invitation, submission, review and selection of <u>abstracts for presentation</u>

- Process for invitation, submission, review and selection of <u>travel awards</u>

Conference Planning and Organization

Should describe the following:

- Organizing Committee
- Plans for publicizing the conference and resources for attendees
- Plans to maximize participation using in-person and virtual content
- Plans to maximize the accessibility of the ELSI Congress for people with disabilities

Family Care

- Describe plans to identify resources for childcare and other types of family care

- Information should allow attendees to arrange for family care as needed

Planning for Future Meetings

- Funding opportunity for support of 3 biennial conferences in 2026, 2028 and 2030
- If requesting multiple years of support, provide information on future years including:
  - Conference topic(s)
  - Tentative dates, locations, and attendees
  - Plans dependent upon the outcome of the first year's conference or developments in the field
  - Plans to assess and evaluate each conference

Diversity Plan – 1 page

- Include in the Other Attachments section
- **Must** be named "DiversityPlan.pdf"
- Describe plans to enhance diversity by broadening the participation of individuals from diverse backgrounds, including those from underrepresented groups

Applications that do not include a diversity plan will be withdrawn

Dissemination Plan – 1 page

- Include in the Other Attachment section
- **Must** be named "DisseminationPlan.pdf
- Describes how research presented at the Congress will be preserved and disseminated
- Variety of possible approaches
- NHGRI encourages disseminating research findings and products via publicly accessible platforms such as the Center for ELSI Resources and Analysis

NIH
NHGRI

Resource and Data Sharing – Not Applicable

- Resource Sharing Plan – not applicable, do not include

- Data Management and Sharing Plan – not applicable, do not include

Background
Funding Mechanism and Eligibility
Application Components
Awards and Budget
Peer Review
Reminders, Resources and Q&A

NIH
NHGRI

Awards

- NHGRI intends to fund 1 award

- Application budgets are limited to $350,000 direct costs in a year in which a Congress is held

- Applications for up to five years in duration will be accepted to support ELSI Congress meetings in 2026, 2028, and 2030.

NIH
NHGRI

Budget Highlights

- Facilities and Administrative (F&A) costs are not allowed

- Provide a narrative justification for each personnel position

- Pay careful attention to allowable and non-allowable costs outlined under R&R Budget in Section 4

NIH
NHGRI

Registration Fees

- Registration fees limited to $500 per meeting for in-person attendees and $100 per meeting for virtual attendees.

- Applicants should consider establishing reduced registration fees for trainees, researchers from resource-limited institutions, researchers from low- and middle-income countries and/or others

Background
Funding Mechanism and Eligibility
Application Components
Awards and Budget
Peer Review
Reminders, Resources and Q&A

Peer Review

- NHGRI will convene an expert review panel specifically for the ELSI Congress applications, likely ~March 2025

- Section V of the Funding Opportunity includes review criteria that will be used to evaluate your application

- Include sufficient detail in your application to allow reviewers to assess each criterion

- Scores and summary statement provided following review

NIH
NHGRI

Background
Funding Mechanism and Eligibility
Application Components
Awards and Budget
Peer Review
Reminders, Resources and Q&A

NIH
NHGRI

Key Reminders

- Contact Nicole (lockhani@mail.nih.gov) no later than 10/8/24 to obtain permission to submit letter

- Include Diversity Plan – 1 page

- Include Dissemination Plan – 1 page

- Be sure to read the entire funding opportunity!

- Set up a call with Nicole to discuss and get feedback on your specific aims

- **Application due date: November 19, 2024**

Resources

KEEP CALM

AND

START EARLY

- NIH Support for Scientific conferences
https://grants.nih.gov/grants/funding/r13/index.htm

Frequently Asked Questions for Conference Grants
https://grants.nih.gov/faqs#/conference-grants-r13.htm

How to Apply (to an NIH grant) – Video Tutorials
https://grants.nih.gov/grants/how-to-apply-application-guide/video/index.htm

Overview of Resources and Programs for NIH Grant Applicants
https://public.csr.nih.gov/sites/default/files/2022-06/CSR_ResourceInfographic_v21.pdf

Thank you for your interest

Please email me with any questions or ideas you may have

Nicole Lockhart, PhD (she/her)

ELSI Research Program, NHGRI

lockhani@mail.nih.gov

NIH
NHGRI